

(West Visayas State University-January Campus) Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award/PO	Contract Signing		Total	MOOE	CO	
	INFRASTRUCTURE (VARIOUS REPAIR AND CONSTRUCTION XX-X-X-X	Gen. Administration		Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	850,000.00			Various Repair and Construction of School Buildings
									TOTAL	850,000.00			

DEFINITION

1. **PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of
2. **PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and
5. **Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs

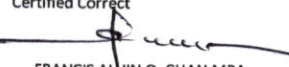
8. **Remarks** - brief description of program or project


Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

Prepared by:

ARTURO ESTALAR
Administrative Officer I

Certified Correct

FRANCIS ALVIN O. CHAN, MPA
Budget Officer

Noted:

MA. ROSE Q. QUIDATO
Administrative Officer IV


EMMANUEL M. SALAMANCA, Ed.D.
Planning & Dev. Officer

Approved:

RAYMUND B. GEMORA, Ed. D.
Campus Administrator

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award/PO	Contract Signing		Total	MOOE	CO	
	Fuel, Oil and Lubricant Expenses XX-X-X-X	Instruction Administration	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Income Income	25,000.00 15,000.00			Procurement of Fuel, Oil & Lubricant Procurement of Fuel, Oil & Lubricant
								TOTAL	40,000.00			

DEFINITION

- PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project


Remarks
Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

Prepared by:

ARTURO C. CALAR
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Certified Correct

FRANCIS ALVIN O. CHAN, MPA
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Noted:

MA ROSE QUIDATO
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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award/PO	Contract Signing		Total	MOOE	CO	
	DRUGS AND MEDICINE xx-x-x-x	Instruction Student Services Gen. Administration	Bidding Bidding Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income Income Income TOTAL	50,000.00 100,000.00 5,000.00 155,000.00			Procurement of Various Medical and Dental Medicines

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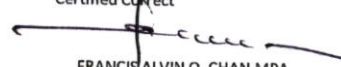
Remarks
Programs
and projects


8. **Remarks** - brief description of program or project

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

Prepared by:

ARTHUR F. SALAZAR
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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award/PO	Contract Signing		Total	MOOE	CO	
	Other Property Plant & Equipment	Instruction Gen. Administration	Bidding Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income Income	50,000.00 50,000.00			Procurement of Various Property Plant and Equipment
	TOTAL							100,000.00				

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Remarks
Programs

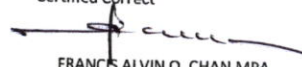
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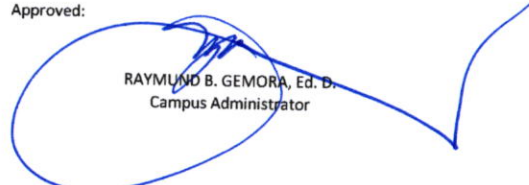
Prepared by:

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Campus Administrator

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award/PO	Contract Signing		Total	MOOE	CO	
	Machinery & Equipment xx-x-x-x	Office of the Dean of Instruction Student Services Gen. Administration	Bidding Bidding Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income Income Income	50,000.00 50,000.00 50,000.00			Procurement of Various Machinery and Equipment
	TOTAL							150,000.00				

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Remarks
Programs
and projects

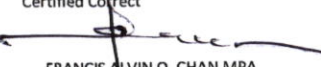
Breakdown into mooe and co
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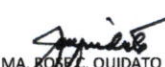
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Any remark that will help
GPPB track programs and
projects

Prepared by:

ARTURO F. BALAR
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(West Visayas State University-Janiuay Campus) Annual Procurement Plan for FY 2016

Procurement	Program/Project	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award/PO	Contract Signing		Total	MOOE	CO	
BOOKS	xx-x-x-x	Office of the Dean of Instruction		Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	50,000.00			Procurement of Various Books
		SOTE		Bidding					Income	50,000.00			
		SOICT		Bidding					Income	50,000.00			
		SOHRST		Bidding					Income	40,000.00			
		SOIT		Bidding					Income	40,000.00			
		SOHS		Bidding					Income	40,000.00			
		Student Services		Bidding					Income	30,000.00			
		TOTAL							TOTAL	300,000.00			

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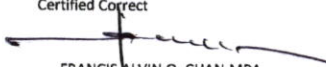
Remarks
Programs and projects should be aligned with budget

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

Prepared by:

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award/PO	Contract Signing		Total	MOOE	CO	
	Furniture and Fixture xx-x-x-x	Office of the Dean of Instruction	Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	50,000.00			Procurement of Various Office Furniture & Fixtures
		SOTE	Bidding					Income	50,000.00			
		SOICT	Bidding					Income	50,000.00			
		SOHRST	Bidding					Income	50,000.00			
		SOIT	Bidding					Income	50,000.00			
		SOHS	Bidding					Income	50,000.00			
		Student Services	Bidding					Income	50,000.00			
		Administration	Bidding					Income	50,000.00			
		Research Services	Bidding					Income	25,000.00			
								TOTAL	425,000.00			

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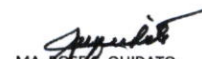
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Prepared by:

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Administrative Officer I

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Campus Administrator

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award/PO	Contract Signing		Total	MOOE	CO	
	Information & Communication Technology Equipment xx-x-x-x	Office of the Dean of Instruction SOTE SOICT SOHRST SOIT SOHS Student Services Administration Research Services	Bidding Bidding Bidding Bidding Bidding Bidding Bidding Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income Income Income Income Income Income Income Income	50,000.00 50,000.00 80,000.00 60,000.00 60,000.00 50,000.00 50,000.00 200,000.00 45,000.00			Procurement of Various ICT Equip
		TOTAL						TOTAL	645,000.00			

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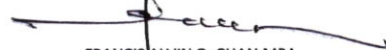
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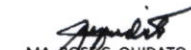
Prepared by:


ARTURO ESCOBAR
Administrative Officer I

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FRANCIS ALVIN O. CHAN, MPA
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Administrative Officer IV


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Planning & Dev. Officer

Approved:


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	Office Supplies and Masterials	xx-x-x-x	Office of the Dean of Instruction	Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	560,000.00			Procurement of Various Office Supplies & Materials
			SOTE	Bidding					Income	45,000.00			
			SICT	Bidding					Income	45,000.00			
			SOHS	Bidding					Income	60,000.00			
			SCHRST	Bidding					Income	55,000.00			
			SOIT	Bidding					Income	80,000.00			
			OSA	Bidding					Income	55,000.00			
			Campus Administrator	Bidding					Income	20,000.00			
			Administrative Officer IV	Bidding					Income	25,000.00			
			HRMO	Bidding					Income	100,000.00			
			Registrar Office	Bidding					Income	140,000.00			
			Budget Office	Bidding					Income	30,000.00			
			Accountant Office	Bidding					Income	90,000.00			
			Cashier	Bidding					Income	45,000.00			
			Supply Office	Bidding					Income	125,000.00			
			PDO	Bidding					Income	20,000.00			
			Physical Plant	Bidding					Income	45,000.00			
			Medical Clinic	Bidding					Income	7,500.00			
			Dental Clinic	Bidding					Income	2,500.00			
			ROTC/INSTP Office	Bidding					Income	2,000.00			
			Guidance Office	Bidding					Income	16,500.00			
			Library	Bidding					Income	48,000.00			
			RGU	Bidding					Income	26,500.00			
			GAD	Bidding					Income	2,500.00			
			Alumni Affairs	Bidding					Income	20,000.00			
			Cultural Affairs	Bidding					Income	8,000.00			
			Sports Coordinator	Bidding					Income	11,500.00			
			Research, Extension & Training	Bidding					Income	155,000.00			
			TOTAL					TOTAL		1,840,000.00			

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ARTURO P. GALAN
Administrative Officer I

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FRANCIS ALVIN O. CHAN, MPA
Budget Officer

Noted:

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